

# School Emergency Drills Documentation Form

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| <p style="text-align: center;"><b><u>Type of Drill</u></b></p> <p><input checked="" type="checkbox"/> Fire Drill (5 required)</p> <p><input type="checkbox"/> Tornado Safety Drill (2 required)</p> <p><input type="checkbox"/> Shelter in Place Drill</p> <p><input type="checkbox"/> Lockdown (3 required)</p> | <p style="text-align: center;"><b><u>Type of Drill</u></b></p> <p><input type="checkbox"/> Standard</p> <p><input type="checkbox"/> Class Change</p> <p><input type="checkbox"/> Recess</p> <p><input type="checkbox"/> Other Events</p> |
|--|--|

Name of Reporting School: Michener Elementary

Name of person conducting drill: Anna Lacasse

Title of person conducting drill: Principal

Date of Drill: ~~4-15-2021~~ 5-11-2021 Time drill was held: 9:00  AM  PM

Exact time required to evacuate/shelter/secure: 1:01

Total Participants: approx. 200

This report is for emergency drill # 5 for school year 2020-2021

Remarks:

Drill was coordinated with:

- Emergency Management Coordinator  
Name & Title: Craig Tannis, Lenawee Co. Emergency Mgt. Coord.

**AND**

- Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title: \_\_\_\_\_

**OR**

- Fire (fire chief or designee)  
Name & Title: \_\_\_\_\_

Principal's signature Anna Lacasse

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|--|--|

Name of Reporting School: Milwaukee Elementary

Name of person conducting drill: Ann Lacasse

Title of person conducting drill: Principal

Date of Drill: 3-8-2021 Time drill was held: 1:05  AM  PM

Exact time required to evacuate/shelter/secure: 1<sup>12</sup> minute 11 seconds

Total Participants: Approx. 200

This report is for emergency drill # 4 for school year 2020-2021.

Remarks: Moved to the 12<sup>th</sup> due to a half day on the 5<sup>th</sup>.

Drill was coordinated with:

- Emergency Management Coordinator  
Name & Title: Craig Tannis, Lenawee Co. Emergency Mgt. Coord.

**AND**

- Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title: \_\_\_\_\_

**OR**

- Fire (fire chief or designee)  
Name & Title: \_\_\_\_\_

Principal's signature Ann Lacasse

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- | <u>Type of Drill</u>                |                                   | <u>Type of Drill</u>     |              |
|-------------------------------------|-----------------------------------|--------------------------|--------------|
| <input checked="" type="checkbox"/> | Fire Drill (5 required)           | <input type="checkbox"/> | Standard     |
| <input type="checkbox"/>            | Tornado Safety Drill (2 required) | <input type="checkbox"/> | Class Change |
| <input type="checkbox"/>            | Shelter in Place Drill            | <input type="checkbox"/> | Recess       |
| <input type="checkbox"/>            | Lockdown (3 required)             | <input type="checkbox"/> | Other Events |

Name of Reporting School: Michener Elementary

Name of person conducting drill: Ann Lacasse

Title of person conducting drill: Principal

Date of Drill: 10/15/2020 Time drill was held: 10:30<sup>1:00</sup>  AM  PM

Exact time required to evacuate/shelter/secure: 1:00 minute even

Total Participants: approx. 200

This report is for emergency drill # 3 for school year 2020-2021

Remarks: Time was changed due to inclement weather.

Drill was coordinated with:

- Emergency Management Coordinator  
Name & Title: Craig Tannis, Lenawee Co. Emergency Mgt. Coord.

**AND**

- Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title: \_\_\_\_\_

**OR**

- Fire (fire chief or designee)  
Name & Title: \_\_\_\_\_

Principal's signature Ann Lacasse

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- | <u>Type of Drill</u>                |                                   | <u>Type of Drill</u>     |              |
|-------------------------------------|-----------------------------------|--------------------------|--------------|
| <input checked="" type="checkbox"/> | Fire Drill (5 required)           | <input type="checkbox"/> | Standard     |
| <input type="checkbox"/>            | Tornado Safety Drill (2 required) | <input type="checkbox"/> | Class Change |
| <input type="checkbox"/>            | Shelter in Place Drill            | <input type="checkbox"/> | Recess       |
| <input type="checkbox"/>            | Lockdown (3 required)             | <input type="checkbox"/> | Other Events |

Name of Reporting School: Michener Elementary

Name of person conducting drill: Ann Lacasse

Title of person conducting drill: Principal

Date of Drill: 9/25/2020 Time drill was held: 4:30 9:45  AM  PM

Exact time required to evacuate/shelter/secure: 49 seconds.

Total Participants: approx 200

This report is for emergency drill # 2 for school year 2020-2021.

Remarks:

Drill was coordinated with:

- Emergency Management Coordinator  
Name & Title: Craig Tannis, Lenawee Co. Emergency Mgt. Coord.

**AND**

- Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title: \_\_\_\_\_

**OR**

- Fire (fire chief or designee)  
Name & Title: \_\_\_\_\_

Principal's signature Ann Lacasse

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|--|--|

Name of Reporting School: Michener Elementary

Name of person conducting drill: Ann Lacasse

Title of person conducting drill: Principal

Date of Drill: 9/17/2020 Time drill was held: 1:15  AM  PM

Exact time required to evacuate/shelter/secure: 1 minute 18 seconds

Total Participants: approx. 200

This report is for emergency drill # 1 for school year 2020-2021.

Remarks:

Drill was coordinated with:

- Emergency Management Coordinator  
Name & Title: Craig Tannis, Lenawee Co. Emergency Mgt. Coord.

**AND**

- Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title: \_\_\_\_\_

**OR**

- Fire (fire chief or designee)  
Name & Title: \_\_\_\_\_

Principal's signature Ann Lacasse